

BENJAMIN FRANKLIN HIGH SCHOOL
2023-2024 SENIOR CONTRACT

Each year, a great deal of effort goes into planning and orchestrating the end of the year events for seniors, including Senior Brunch, the Senior BBQ, Senior Prom, and the graduation ceremony. Participating in these events is not a right, but a privilege that is contingent upon your successful completion of the district graduation requirements, as well as adherence to Benjamin Franklin's campus policies and regulations for behavior and attendance. Below is a list of expectations and requirements that you **MUST** adhere to in order to be permitted to participate in any senior year activities. Any student that loses access to senior year events due to attendance or behavior issues **will not receive a refund**. Please review this contract carefully with your family and understand the consequences of not meeting all requirements stated below.

ACADEMIC:

- Complete all academic requirements including your pathway/bucket by May, 2024.
- Complete and verify through the Counseling Department, any additional credits needed from online courses and/or college classes by May, 2024.
- Senior Project Due May, 2024.

ATTENDANCE:

- Maintain good attendance in all classes. Any senior receiving a truancy letter during the last semester of his/her senior year must meet with an administrator and clear the truancy issues in order to participate in the end of the year senior events and/or graduation ceremony.
- Class cuts will be evaluated on a case-by-case basis.

BEHAVIOR:

- Be responsible for all school rules and district policies as stated in BFHS's Student Code of Conduct. Any violation of rules or policies resulting in an off campus suspension during senior year may prevent the student from participation in senior activities—including the graduation ceremony; no refunds will be given.
- To attend prom, students must be passing all of their classes for the year.

DUES:

- **Basic Senior Dues Package: \$300 OR Deluxe Senior Dues Package (includes Senior trip)\$450:**
 - **Basic Senior Dues** are nonrefundable. Includes Senior Breakfast, the senior yearbook, senior prom, senior activities and graduation-related expenses (invitations, regalia, etc.).
 - **Deluxe Senior Dues** are nonrefundable. This package includes everything covered by the Basic Senior Dues package with the additional cost of the Senior trip, for which attendance is optional.

Our goal is prevention rather than punishment. Please read this letter carefully and return the signature page of this contract with the proper signatures to your Senior Sponsor.

Please keep this page to review throughout the school year

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- Both Senior Dues packages are bundled, meaning seniors must pay for the entire package. Senior Sponsors will always have access to an updated Senior Bank record in the event students or parents want to inquire about their remaining Senior Dues balance or any of the other senior-related expenses.
- Below is the current timeline of payments. Families who need extensions or modifications should discuss a payment plan with the Senior Sponsor. Families are welcome to submit payments over smaller intervals of time during the listed windows.
 - 50% or more due by Friday, November 3rd
 - Total balance due by Friday, March 8th
 - Suggested Payment Schedule

Date	Basic	Deluxe
September 22, 2023	\$50	\$75
October 13, 2023	\$50	\$75
November 3, 2023	\$50	\$75
December 1, 2023	\$50	\$75
January 5, 2024	\$50	\$75
February 2, 2024	\$50	\$75

GRADUATION CEREMONY:

- Students must attend graduation practice. Those with an unavoidable conflict should meet with an administrator the week prior for approval.
 - Seniors who fail to attend practice without prior approval may not participate in the graduation ceremony.
- Behave appropriately during the graduation ceremony. Be courteous and behave responsibly during the entire ceremony and refrain from any activity that is disrupting, distracting or dangerous.
- Adhere to dress code expectations for the graduation ceremony including the following:
 - The appropriate attire for graduation is business or business casual – no shorts
 - Dresses must have a hemline shorter than the graduation robe.
 - No flip-flops, jeans, or shorts permitted.
 - Graduation caps must sit level on the head and may not be altered in any way

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- Graduates may not wear anything on the outside of the graduation robe other than school-issued honor cords, medals, and stoles will be permitted (no personal embellishments allowed, including leis)

Failure to sign this contract **DOES NOT** excuse you from the requirements. **ALL SENIORS** will still be held to these standards in order to participate in any activities.

Failure to return signed contract may exclude student from participating in senior activities.

Directions: Sign and date at the bottom of this page. Return this form to Ms. Hall, 12th grade Counselor and Senior Sponsor by October 23, 2023.

We understand that participating in this year's senior events and graduation ceremony is a privilege. To ensure participation in the senior end of the year activities, including the graduation ceremony, I understand that I/my student must adhere to the requirements outlined in the Senior Contract.

We have read the Senior Contract for Class of 2024 and fully understand the expectations and consequences. Note: this portion needs to be signed by a parent even if the student is 18 years old.

Student Name (printed)	ID Number	Student Signature
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Parent/Guardian Name (printed)	Parent/Guardian Signature
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Parent Email Address

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Received by _____ on _____ (Date)

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